



# Peters Township School District

**MINUTES  
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
MONDAY, JUNE 26, 2023 AT 7:30 PM  
PETERS TOWNSHIP HIGH SCHOOL LGI**

CALL TO ORDER: Mr. McMurray, President, called the regular meeting of the Peters Township Board of School Directors to order at 7:31 p.m.

## PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Allison, Mrs. Anderson, Mrs. Bowman, Mr. Dunleavy, Mrs. Grossman and Mr. McMurray were present. Mr. Briegel, Dr. Payne and Mr. Taylor were absent.

Also present were: Dr. Jeannine French - Superintendent, Dr. Jennifer Murphy - Deputy Superintendent, Mr. Brad Rau - Business Manager and Ms. Jocelyn Kramer – Solicitor.

## SUPERINTENDENT’S COMMENTS

- **Celebration of Excellence**
- **Excellence In Academics**
- **Business Times Ranking** - In the 2023 Guide to Schools from the Pittsburgh Business Times, Peters Township has ranked 3rd in the region overall, 6th in the state overall and 3rd in the region for our Keystone exam scores. This year’s rankings are based on the past three years of available standardized test scores (2022, 2021, 2019 for grades 3-8 (PSSAs) and high school (Keystone Exams). Counties included: Allegheny, Armstrong, Beaver, Butler, Fayette, Washington, Westmoreland.
- **Book Tasting at McMurray** – Student on Team Luna were invited to a "Book Tasting" - complete with snacks courtesy of the class parents! Students each provided a review of their favorite book and their classmates had the chance to take a look and "sample" the offerings to come up with a list of books they might like to read this summer!
- **Eighth Grade Awards** – As the school year ended the Class of 2027 celebrated their 8th grade awards as they get ready to say goodbye to PTMS! Please join us in congratulating the students on their awards.
- **Student Citizenship Award**
  - Team Rooney: Regan Joyce and Joseph Peterson
  - Team Clemente: Neve Zuzek and Jackson Tookey
  - Team Warhol: Evalyn Drake and Andrew Gallagher

- **Kindness Award**
  - Team Rooney: Talia Lozar and Alex Carrozzi
  - Team Clemente: Addison Lehman and Kaleb Lira
  - Team Warhol: Julia Henderson and Owen Fallon
- **Teachers Award of Excellence**
  - Evalyn Drake and Talia Lozar (tie)
  - And Joseph Peterson
- **Graduates Elementary Walk** – As their days at PTHS were drawing to a close, our seniors went back to where it all began, and walked through their Elementary Hallways in their caps and gowns. Cheered on by current students and staff members, the Class of 2023 enjoyed this walk down memory lane before heading to the stadium for graduation practice.
- **Flag day Celebration at Bower hill** - Bower Hills second grade celebrated Flag Day before the end of the school year. With songs and learning the history of our flag, the students had a fun morning celebrating America!
- **3<sup>rd</sup> grade Spelling Bee** - Pleasant Valley and Bower Hill held their annual 3<sup>rd</sup> grade Spelling Bees in May. The competition was tough as all of our spellers were outstanding, but three winners lasted to the final round! Many thanks to the McMurray Rotary who sponsors the Spelling Bee each year for our 3rd graders.
- **Junior Achievement at PV** - Our 3rd graders had a special day with Junior Achievement Volunteers at Pleasant Valley. Students learned all about financial literacy and key roles that businesses play in our community. Many thanks to our community volunteers who came to share their expertise with our students.
- **PTHS Engineering Presentation** – The High School Applied Engineering & Innovation Class welcomed guests for their Final Presentations as they worked for the past several months to solve problems presented by this year's industry partner, Gemini Shale Solutions. Following each presentation, the students took questions and comments from the team from Gemini, as well as teachers and Board Members. Overall the Gemini team commended the students for how much they had learned and grown as researchers and presenters over the past few months. The students were also presented with Gemini shirts as a thank you from the team.
- **Solutions discussed were in the areas of Branding and Design, Engineering Design** – Animated Demonstration Video, Engineering Solution - External Vibration Modifications, Engineering Solution - Interior Vibration Modifications and Engineering Design - P&ID and Offloading.
- **Dinosaur Presentations at Bower Hill and McMurray** – The end of May marked the observance of National Dinosaur Day and PT parent Cassie Day visited Team Starlight at McMurray and Mrs. Dyer's class at Bower Hill to share her love (and extensive knowledge!) of dinosaurs with the students! Cassie is a Dinosaur Generalist with a paleobiology degree (which is to say that she knows a TON about dinosaurs!)
- **Environmental Science Presentations at PTHS** – PTHS AP Environment Science students presented their final presentations following months of work and research. The students have been learning about the biodiversity of the High School grounds and presented ways to preserve the environment surrounding the school. Projects were varied and including composting, preserving our monarch butterfly population and adding fruit trees to our High School landscape. Several of the projects have already been funded and are underway thanks to an innovation grant received from Intermediate Unit 1.

- **Class of 2023 Commencement** – On Friday, June 9<sup>th</sup>, we will celebrate the 294 members of the Class of 2023. Overall these students earned nearly \$4 million in scholarships. These students bring great pride to our community and we wish them well as they take their next steps!
- **Excellence in the Arts**
- **Bower Hill 3<sup>rd</sup> Grade Musical** - What a fun day for 3rd grade at Bower Hill as they presented their musical - sharing their pride to be an American! The students shared many facts about our Nation's history, as well as with their musical talents both vocally and on the instruments they have been learning throughout the year!
- **Pleasant Valley 3<sup>rd</sup> Grade Musical** – Our third graders at Pleasant Valley presented their annual Pittsburgh themed musical this week to packed audiences. The students shared facts and history of our city and region, with performances that included the tarentella dance, The Pittsburgh Stomp and a terrible towel boogie!
- **Excellence in Athletics**
- As we look back at an amazing year in sports in Peters Township, please take a look at some of our highlights for our athletic teams where 21 out of 23 teams made the WPIAL Playoffs this year. Take a look at our year-end highlights above:
- Year-end review for School Sports:
  - Girls Golf won the WPIAL Team Championship and was the finalist in the PIAA Team Girls Golf Championships
  - Boys Basketball, Boys Golf, and Girls Soccer also participated in the WPIAL Team Finals
  - Boys Basketball, Boys Golf, Girls Golf, Boys Lacrosse, Boys Soccer, and Girls Volleyball won Section Championships.
- Our club teams also had an amazing year as well:
  - Dance Team was the National Champions
  - Boys and Girls Fencing won the EPEE Championship
  - Ice Hockey won the Penguins Cup
- **Excellence in Character**
- As the school year ended, AP Spanish students surprised their SRO, Officer Matt Malloy. The students knew that Officer Malloy often makes his rounds outside around the perimeter of the school during their class. The seniors always looked forward to seeing him and waving to him from inside the classroom. When he walked by for the last time for our seniors, he found them all standing at the windows with signs expressing their appreciation for all that he does to keep our school safe. Many thanks to Officer Malloy and all of our SROs!
- **Color Run at McMurray** - Monday marked the annual Color Run Fundraiser at McMurray with 252 students participating to raise nearly \$6,000 for The Highmark Caring Place. Students raised funds and had the chance to run the course at the school getting covered in colors!
- **Best Buddies at Pleasant Valley** – In May our Best Buddies at PV wrapped up the year by painting birdhouses that our very own custodian Mr. Vickers built from scratch! Mr. Vickers taught students how to paint fingerprint flowers to decorate the birdhouses. Be sure to keep your eye out for these beautiful birdhouses all around PV! Thanks to the fingerprint flowers, there is a little "touch" of all of our friends on each of them.
- **Excellence in Leadership**
- Please join us in thanking and congratulating our staff members who retired at the close of the school year. Whether they were in classroom, in the cafeteria or on the school bus – they all played a role in making our schools a success. Thank you all for your dedication and service to our schools and our community.

## PUBLIC COMMENT ON AGENDA AND OTHER ITEMS

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement.

Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment.

Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online. All speakers are reminded to state their name and resident status for the minutes.

## PRESIDENT'S COMMENTS

An Executive Session was held immediately prior to this meeting to discuss personnel, litigation, and presentation of the Annual School Safety & Security Report.

## NEW BUSINESS

### I. BUSINESS OFFICE

**RECOMMENDATION:** Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated May 15, 2023.
2. Approval of the Treasurer's Report for May 2023 with a balance of \$8,118,179.40.
3. Approval of the General Fund bills for May 12, 2023 through June 22, 2023.
4. Approval of the Capital Facilities Fund bills for May 12, 2023 through June 22, 2023.
5. Approval of the Food Service Fund bills for May 12, 2023 through June 22, 2023.
6. Approval of the McMurray Elementary School Activity Fund report for May 2023.
7. Approval of the Middle School Activity Fund report for May 2023.
8. Approval of the High School Athletic Fund report for May 2023.
9. Approval of the High School Activity Fund report for May 2023.

10. Approval of the High School Coffee Shop Activity Fund report for May 2023.

11. Approval of the Budget Transfers for May 2023.

**MOTION:**

Mrs. Grossman moved for approval of the Business Office recommendation items 1 through 11, seconded by Mr. Dunleavy.

**MOTION CARRIED**

(6-0)

**II. BOARD COMMITTEES**

**Personnel**

Daniel Taylor

1. **RECOMMENDATION:** Move to approve salary adjustments for Act 93 employees per the current Act 93 Agreement as presented.

**MOTION:**

Mrs. Grossman moved for approval of Personnel recommendation 1, seconded by Mrs. Allison.

**MOTION CARRIED**

(6-0)

2. **RECOMMENDATION:** Move to approve salary adjustments for Confidential Secretaries, independently contracted employees, and at-will employees as presented.

**MOTION:**

Mrs. Grossman moved for approval of Personnel recommendation 2, seconded by Mr. Dunleavy.

**MOTION CARRIED**

(6-0)

3. **RECOMMENDATION:** Move to approve the substitute/part-time wage rates for Teacher, Secretary, Paraprofessional, Custodian, Maintenance, and Transportation Aide substitutes. (attachment)

**MOTION:**

Mrs. Grossman moved for approval of Personnel recommendation 3, seconded by Mr. Dunleavy.

**MOTION CARRIED**

(6-0)

## **Buildings and Grounds**

Ron Dunleavy

4. **RECOMMENDATION:** Move to approve a Resolution authorizing the Administration and Hayes Design Group to submit PlanCon Part I “Interim Reporting” for the New High School Project to the Pennsylvania Department of Education (PDE) for review and approval.

### **MOTION:**

Mr. Dunleavy moved for approval of Buildings and Grounds recommendation 4, seconded by Mrs. Bowman.

### **MOTION CARRIED**

(6-0)

5. **RECOMMENDATION:** Move to approve the renewal of a one (1) year Preventive Maintenance Service Agreement with Combustion Services and Equipment for the HVAC controls in the amount of \$15,264.00. There is no change in annual cost from the previous year.

### **MOTION:**

Mr. Dunleavy moved for approval of Buildings and Grounds recommendation 5, seconded by Mrs. Bowman.

### **MOTION CARRIED**

(6-0)

## **Education**

Minna Allison

Federal Programs: Title I/II/IV Grants – Dr. Jennifer Murphy

6. **RECOMMENDATION:** Move to approve the following materials:

### **HIGH SCHOOL**

#### **English Academic 10**

*Illegal: A Graphic Novel*, Eoin Colfer and Andrew Donkin, Sourcebooks, ISBN 978-1-492-66582-3, Cost: \$1,398.60

*Salt to the Sea*, Ruta Sepetys, Penguin Group, ISBN 978-0-142-42362-2, Cost: \$1,163.40

#### **English Academic 11**

*The Martian: Classroom Edition*, Andy Weir, Crown/Archetype, ISBN 978-0804189354, Cost: \$1,734.00

## **MIDDLE SCHOOL**

### **Reading 7**

*Insignificant Events in the Life of a Cactus*, Dusti Bowling, Sterling Publishing/Union Square Kids, ISBN: 978-1454932994, Cost: \$315.15

### **Language Arts 8**

*I Have Lived A Thousand Years; Growing Up In The Holocaust*, Livia Bitton-Jackson, Simon Pulse, ISBN: 978-0689823954, Cost: \$682.50

*Prisoner B-3087*, Alan Gratz, Scholastic Press, ISBN: 978-0545459013, Cost: \$1,672.50

### **Literature Foundations Grade 8**

*Sal and Gabi Break the Universe*, Carlos Hernandez, Disney, ISBN: 978-1368023627, Cost: \$504.05

## **MCMURRAY, BOWER HILL, AND PLEASANT VALLEY ELEMENTARY SCHOOLS**

### **Mathematics K-5**

Savvas Learning Company enVision Math, 2024©, 6-year subscription, Cost: \$268,787.39

### **MOTION:**

Mrs. Allison moved for approval of Education recommendation 6, seconded by Mr. Dunleavy.

### **MOTION CARRIED**

(6-0)

### **Finance**

Thomas McMurray

7. **RECOMMENDATION:** Move to adopt the General Fund Budget for 2023-2024 school year in the amount of \$80,252,395.00. The Proposed Final Budget amount adopted in May was \$80,252,395.00 (attachment)

### **MOTION:**

Mr. Dunleavy moved for approval of Finance recommendation 7, seconded by Mrs. Allison.

### **MOTION CARRIED**

(6-0)

8. **RECOMMENDATION:** Move to approve the 2023-2024 Technology Budget in the amount of \$1,584,693.00. This amount excludes salaries and benefits. This amount is included in the General Fund Budget.

**MOTION:**

Mr. Dunleavy moved for approval of Finance recommendation 8, seconded by Mrs. Allison.

**MOTION CARRIED**

(6-0)

9. **RECOMMENDATION:** Move to approve the 2023-2024 Curriculum Budget in the amount of \$590,208.00. This amount excludes salaries and benefits. This amount is included in the General Fund Budget.

**MOTION:**

Mr. Dunleavy moved for approval of Finance recommendation 9, seconded by Mrs. Allison.

**MOTION CARRIED**

(6-0)

10. **RECOMMENDATION:** Move to approve Resolution No. 2023-06-26A establishing a Real Estate millage rate of 15.37 mills for the 2023-2024 fiscal year. This is an increase of 0.30 mills over the 2022-2023 millage rate of 15.07 mills. (attachment)

**MOTION:**

Mr. Dunleavy moved for approval of Finance recommendation 10, seconded by Mrs. Allison.

**MOTION CARRIED**

(6-0)

11. **RECOMMENDATION:** Move to approve Homestead/Farmstead Resolution No. 2023-06-26B for the 2023-2024 fiscal year. Eligible property owners will receive a \$164.84 reduction in real estate tax by providing a credit of \$10,742.00 of assessed value. (attachment)

**MOTION:**

Mr. Dunleavy moved for approval of Finance recommendation 11, seconded by Mrs. Allison.

**MOTION CARRIED**

(6-0)

12. **RECOMMENDATION:** Move to approve Resolution No. 2023-06-26C of the Board of School Directors authorizing interim assessments of any property, improvements or subjects of taxation which may have been omitted or any new property, improvements or subjects of taxation which may have come into being since the last county-wide assessment. (attachment)

**MOTION:**

Mr. Dunleavy moved for approval of Finance recommendation 12, seconded by Mrs. Bowman.

**MOTION CARRIED**

(6-0)



13. **RECOMMENDATION:** Move to approve Resolution No. 2023-06-26D for all taxes under the Local Tax Enabling Act (Act 511), Earned Income Tax, Real Estate Transfer Tax, and Occupational Privilege Tax to remain unchanged. (attachment)

**MOTION:**

Mr. Dunleavy moved for approval of Finance recommendation 13, seconded by Mrs. Allison.

**MOTION CARRIED**

(6-0)

14. **RECOMMENDATION:** Move to approve the following in accordance with section 688 of the Public School Code (Limitations on certain unreserved fund balances):

**BE IT RESOLVED,** By the Peters Township Board of School Directors that it will assign \$8,500,000.00 of funds for the purpose of satisfying future Debt Service Obligations and increases in the employer contributions to the Public School Employees Retirement System and Future Employee Healthcare Obligations as follows:

Future Debt Service Obligations - \$4,500,000.00

Future Retirement Obligations - \$2,000,000.00

Future Employee Healthcare Obligations - \$2,000,000.00

By taking this action, the District has fulfilled its obligation to maintain an unreserved undesignated fund balance that does not exceed 8% of total budgeted expenditures as legally required. The unreserved undesignated fund balance is estimated to be \$984,897.00.

**MOTION:**

Mr. Dunleavy moved for approval of Finance recommendation 14, seconded by Mrs. Allison.

**MOTION CARRIED**

(6-0)

15. **RECOMMENDATION:** Move to authorize the Administration's recommendation to approve the list of budget transfers for the 2022-2023 fiscal year due to audit reclassifications. A list of the transfers will be provided to the Board after the completion of the 2022-2023 Audit.

**MOTION:**

Mr. Dunleavy moved for approval of Finance recommendation 15, seconded by Mrs. Allison.

**MOTION CARRIED**

(6-0)

16. **RECOMMENDATION:** Move to authorize the Administration to pay required invoices between June 27, 2023 and August 21, 2023 due to the length of time between meetings.

**MOTION:**

Mr. Dunleavy moved for approval of Finance recommendation 16, seconded by Mrs. Bowman.

**MOTION CARRIED**

(6-0)

**Policy**

Lisa Anderson

**PSBA**

Lisa Anderson

Mrs. Anderson encouraged all Directors to check their email regarding legislation and the state budget on school vouchers

**Western Area Career and Technology Center**

Rebecca Bowman

The Joint Operating Committee held a meeting on June 21, 2023.

The 2023–2024 projected enrollment for WACTC is 635 students compared to their present enrollment of 477 students, an increase of 33%.

Mrs. Bowman noted that this was possible by restructuring some of the programs to enroll more students.

**Intermediate Unit**

Thomas McMurray

The Board of Directors held a meeting on June 22, 2023.

Mr. McMurray noted the Intermediate Unit is repurposing their Fab Lab trailer as a traveling career center.

**SUPERINTENDENT’S AGENDA**

**III. CERTIFICATED PERSONNEL**

**RECOMMENDATION:** Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

**1. Approve the following leaves of absence:**

June 2022-2023-01

June 2022-2023-02

2. Approve the following **resignations**:

Name: Jeremy Carmichael  
Position: English Teacher  
Assignment: High School  
Effective: End of 2022-2023 School Year

Name: Logan Hyland  
Position: Chemistry Teacher  
Assignment: High School  
Effective: End of 2022-2023 School Year

Name: Stephanie Hoesly  
Position: Special Education Teacher  
Assignment: Pleasant Valley Elementary  
Effective: July 28, 2023

3. Approve the following **long term substitute**: (attachment)

Name: Michael Plassio  
Position: Business, Computer, Information, Technology Teacher  
Assignment: Middle School  
Salary: Bachelors, Step 1  
Effective: 2023-2024 School Year  
Replaces: Stephanie Van Balen

4. Approve the following **new hire**: (attachment)

Name: Nicole Zalucky  
Position: Elementary Teacher  
Assignment: McMurray Elementary  
Salary: Bachelor 15, Step 1  
Effective: 2023-2024 School Year  
Replaces: Newly Created Position

5. Approve the following **student teachers/observers/interns** for the 2023–24 school year. All compliance documents for the following individuals are on file.

Name: Kelsey Sylvester  
Dates of Assignment: 8/29/23 - 10/30/23  
College or University: Point Park University  
Curriculum Major: Communications  
PTSD Teacher/Bldg.: Robin Hodgin-Frick/High School  
Assignment: Student Teacher

Name: Luciann Linden  
Dates of Assignment: 10/2/23 - 12/22/23  
College or University: Penn West of California  
(formerly California University of Pennsylvania)  
Curriculum Major: School Counselor  
PTSD Teacher/Bldg.: Courtney Wolf/High School  
Assignment: Internship

Name: Kelsey Sylvester  
Dates of Assignment: 10/31/23 - 12/15/23  
College or University: Point Park University  
Curriculum Major: English 7-12  
PTSD Teacher/Bldg.: Denise Hitchens/High School  
Assignment: Student Teacher

Name: Samantha Denner  
Dates of Assignment: 1/8/24 - 4/26/24  
College or University: Duquesne University  
Curriculum Major: Mathematics 7-12  
PTSD Teacher & Bldg.: Angela Berger/High School  
Assignment: Student Teacher

6. The following personnel have completed three (3) years in Peters Township School District as Temporary Professional Employees and have been rated in accordance with the provision of Section 1123 of the Public School Code of 1949 as amended. Having earned a final rating of “satisfactory” they are so certified and entitled to **Professional Employee Status** in accordance with the provision of Section 1108(b):

<u>Professional Employee</u>	<u>Building</u>
Amy Caputo	McMurray & Pleasant Valley Elementary Schools
Cari Williams	Pleasant Valley Elementary

7. Approve the following **teacher** for the **2023 Title III Summer Program** at the contractual rate, from August 7, 2023 through August 17, 2023, 2 1/2 in-service days, 8:00 a.m. to 12:30 p.m., Monday through Thursday:

Michelle Chenevert

**MOTION:**

Mr. Dunleavy moved for approval of Certificated Personnel recommendation items 1 through 7, seconded by Mrs. Grossman.

**MOTION CARRIED**

(6-0)

V. NON-CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**

June 2022-2023-03  
June 2022-2023-04

2. Approve the following **retirements:**

Name: Roland Strawn  
Position: Custodian  
Assignment: Middle School  
Effective: May 17, 2023

Name: Christopher Cooper  
Position: Part-time Mail Carrier/Inventory Clerk  
Assignment: Buildings and Grounds  
Effective: August 31, 2023

3. Approve the following **resignations:**

Name: Leigh Sinz  
Position: Cafeteria Playground Monitor  
Assignment: Middle School  
Effective: End of 2022-2023 School Year

Name: Karen Colaianne  
Position: Paraprofessional  
Assignment: High School  
Effective: June 2, 2023

Name: Jeffrey Smith  
Position: Cafeteria Food Service  
Assignment: High School  
Effective: End of 2022-2023 School Year

4. Approve the following **transfers:**

Name: Carl Lowe  
From: Custodian, McMurray Elementary  
To: Custodian, High School  
Effective: June 19, 2023

Replacing: Richard Schneider  
Name: Lucy Robert  
From: Paraprofessional, High School  
To: Paraprofessional, McMurray Elementary  
Effective: 2023-2024 School Year  
Replacing: Christina Bomba

5. Approve the following **changes of assignment:**

Name: Donna Clifford  
From: Class III Clerical, High School Attendance Office  
To: Class III Clerical, High School Counselor Office  
Effective: August 14, 2023  
Replacing: Evelyn Lusk

Name: Renee Muscatello  
From: Paraprofessional, Middle School (3.5 hours)  
To: Paraprofessional, Middle School (5.0 hours)  
Effective: 2023-2024 School Year  
Replacing: Theresa Rhen

Name: Kathleen Paul  
From: Cafeteria Food Service General Helper, High School (5 hours)  
To: Cafeteria Food Service General Helper, High School (4.25 hours)  
Effective: 2023-2024 School Year  
Replacing: Lynn Thomas

Name: Christine Thomas  
From: Cafeteria Food Service General Helper, High School (5.5 hours)  
To: Cafeteria Food Service General Helper, High School (4.25 hours)  
Effective: 2023-2024 School Year  
Replacing: Andrea Slebonick

6. Approve the following **new hires:**

Name: Amber Klimas  
Position: Cafeteria Food Service General Helper  
Assignment: High School  
Salary: \$16.11/hr.  
Effective: 2023-2024 School Year  
Replacing: Tanya Zimmerman

Name: Chad Wright  
Position: Cafeteria Food Service General Helper  
Assignment: High School

Salary: \$16.11/hr.  
Effective: 2023-2024 School Year  
Replacing: Samantha LaRosa

Name: Crystle Munch  
Position: Cafeteria Food Service General Helper  
Assignment: Middle School  
Salary: \$16.11/hr.  
Effective: 2023-2024 School Year  
Replacing: Marlo Harrison

Name: Lauren Bobb  
Position: Cafeteria Food Service General Helper  
Assignment: Bower Hill Elementary  
Salary: \$16.11 /hr.  
Effective: 2023-2024 School Year  
Replacing: Judith Freeman

Name: Taylor Lindley  
Position: Custodian  
Assignment: McMurray Elementary  
Salary: \$18.98/hr.  
Effective: June 12, 2023  
Replacing: Carl Lowe

Name: Robin Resciniti  
Position: Custodian  
Assignment: Middle School  
Salary: \$18.98/hr.  
Effective: June 26, 2023  
Replacing: Kathleen Atkinson

7. Approve the following **day-to-day non-teaching substitutes** for the 2022–23 and 2023–24 school years:

Charles Berdine - Custodian  
Lisa Gobbie - Clerical  
Sarah Potter - Custodian

**MOTION:**

Mr. Dunleavy moved for approval of Non-Certificated Personnel recommendation items 1 through 7, seconded by Mrs. Grossman

**MOTION CARRIED**  
(6-0)

V. EXTRA-DUTY PERSONNEL/PROGRAMS

**RECOMMENDATION:** Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **Facilitators** for the 2023–24 school year:

**K-12 FACILITATORS**

Special Education K-3 – Pleasant Valley  
Special Education K-3 – Pleasant Valley  
Special Education 4-5 – McMurray

Amanda Baurle (Split 70% w/Kelly)  
Megan Kelly (Split 30% w/Baurle)  
Jessica Reyes

2. Approve the following **extra-duty Resources personnel** for the 2023–24 school year:  
(attachment)

**MIDDLE SCHOOL**

Art

Pamela Harrison

3. Approve the following **extra-duty Activities personnel resignation** for the 2023–24 school year:

**MIDDLE SCHOOL**

Forensics Coach

Erin Weber

4. Approve the following **renewal of extra-duty Activities personnel** for the 2023–24 school year:

**HIGH SCHOOL**

Marching Band Camp Nurse  
Marching Band Co-Director

Elyse Tedeschi  
John MacKay

5. Approve the following **extra-duty Activities personnel changes of status** for the 2023–24 school year:

**HIGH SCHOOL**

Jean Cygrymus  
Raymond Cygrymus

**FROM:**

Drama, Director, per play (Fall)  
Drama, Director, per play (Spring)

**TO:**

Drama, Director, per play (Spring)  
Drama, Director, per play (Fall)

6. Approve the following **extra-duty Activities personnel** for the 2023–24 school year:  
(attachments)

Marching Band Assistant (Aux.)  
Marching Band Volunteer  
Marching Band Camp Volunteer  
Marching Band Camp Volunteer

Samantha Szewczyk  
Debra Young  
John Peter Harris  
Katherine Skillings



7. Approve the following **extra-duty Athletics personnel resignations** for the 2023–24 school year:

**HIGH SCHOOL**

**Winter**

Swimming, Head Coach

James Stache

**MIDDLE SCHOOL**

**Fall**

Swimming, Head Coach

James Stache

8. Approve the following **renewal of extra-duty Athletic personnel** for the 2023–24 school year:

**HIGH SCHOOL**

**Winter**

Swimming, Assistant Coach

Sarah Hartman  
(Split 50% w/McLaughlin)

Swimming, Assistant Coach

Stephanie McLaughlin  
(Split 50% w/Hartman)

**Spring**

Baseball, Head Coach

Michael Plassio

Lacrosse, Boys Head Coach

Jacob Bow

Lacrosse, Girls Head Coach

Audrey Wilcox

Softball, Head Coach

David Young

Tennis, Boys Head Coach

Brandt Bowman

Track and Field, Head Coach

Justin Pinto

Volleyball, Boys Head Coach

Cullen Vereb

9. Approve the following **extra-duty Athletic personnel change of status** for the 2023–24 school year:

**HIGH SCHOOL**

Kristin Sortino

**FROM:**

Cross Country, Head Coach

(Split 50% w/Wu)

Cross Country, Assistant Coach

(Split 50% w/Wu)

Timothy Wu

Cross Country, Head Coach

(Split 50% w/Sortino)

Cross Country, Assistant Coach

(Split 50% w/Sortino)

Tiana Swierski

Field Hockey, Assistant Coach

**TO:**

Cross Country, Head Coach

Cross Country, Assistant Coach

Field Hockey, Volunteer Coach

**MIDDLE SCHOOL**

Brian Griffin

**FROM:**

Cross Country, Head Coach

Daniel Hudak

Cross Country, Assistant Coach

**TO:**

Cross Country, Assistant Coach

Cross Country, Head Coach

10. Approve the following **extra-duty Athletic personnel** for the 2023–24 school year: (attachments)

**HIGH SCHOOL**

**Fall**

Field Hockey, Volunteer Coach

Greta Schratz

**Winter**

Swimming, Head Coach

Alexander Hardwick

Wrestling, 9<sup>th</sup> Grade Head Coach

Donald Rush

**MIDDLE SCHOOL**

**Fall**

Swimming, Head Coach

Alexander Hardwick

**Winter**

Basketball, Girls Assistant Coach

Elizabeth Bladel

11. Approve the following Personnel as **Support Personnel for Athletics** for the 2023–24 school year. (e.g., ticket takers, ticket sellers, crowd control, announcers, scorekeepers, judges, etc.)

Brendan Albright

Dr. Jackie Conkle

Harold Lusk

William Amend

Courtney Courie

Joseph Maize

Sean Appel

Kristen Dawson

Stephanie McLaughlin

Virginia Barnicoat

Petrina Denillo

Nicole Mitchell

Bruce Bergman

Phyllis DeRienzo

Renee Muscatello

Emily Bergman

Joshua Elders

Gary Nagy

Kristofer Bergman

Timothy Emph

Kathleen Paul

Kathryn Billings

Steven Evans

Justin Pinto

Elizabeth Bladel

T. Brian Farrell

Thomas Plack

Lisa Bobrzynski

Mary Fecher

Michael Plassio

Judy Bourg

Michael Fischer

Justin Pyles

Robert Bourg

Melissa Giaquinto

Carrie Rabe

Jacob Bow

John Good

Edward Rafferty

Brandt Bowman

Sharon Greb

Rebecca Ritter

Adam Brado

William Greb

Joseph Scaglione

Barbara Brown

Brian Griffin

Laura Shehab

Renee Brown

Bruce Hands

Taryn Sherry

Fred Burns

Charles Helbig

Alyssa Simmons

Harry Bushmire

Nicole Hillard

Andrea Slebonick

Gillian Callender

Ryan Hillen

Kristin Sortino

Dale Carmassi

Roberta Kalkowski

Dennis Squeglia

Darcy Cheek

Ryan Kelly

Crystal Stiegel

Matthew Cheran

Terrance Kelly

Scott Sussman

Jami Christopher

John Kerekes

Adam Swinchock

Mary Collins

Kevin Lawrence

Sharon Valley

Keith Compeggie

Evelyn Lusk

Stephanie Villa

Audrey Wilcox  
Aaron Wilkinson

Beth Wilmus  
David Young

Jayson Zeminski

12. Approve the following Personnel as **Weight Room Supervisors** for the 2023–24 school year:

Brendan Albright  
Kristofer Bergman  
Jacob Bow  
Adam Brado  
Christian Breisinger  
Cameron Brydon  
Fred Burns  
Jacob Caputo  
Robert Dyer  
Derrick Evanovich  
Steven Evans  
T. Brian Farrell

Michael Fischer  
Troy Grunseth  
Charles Helbig  
Joseph Jelinski  
Ryan Kelly  
Terrance Kelly  
David Kuhn  
Kevin Lawrence  
Steven Limberiou  
Joseph Maize  
Leroy McMillan  
Kelly Meenan

Thomas Plack  
Michael Plassio  
Edward Rafferty  
Morris Richardson  
Joseph Scaglione  
Kristin Sortino  
Dennis Squeglia  
Joseph Urmann  
Cullen Vereb  
Audrey Wilcox  
David Young

**MOTION:**

Mr. Dunleavy moved for approval of Extra-Duty Personnel/Programs recommendation item 1 through 12, seconded by Mrs. Grossman.

**MOTION CARRIED**

(6-0)

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (attachments)  
(Employees/Representatives will not be reimbursed for meals included in the conference.)

Name: Jill Kern, Eighth Grade Math Teacher – Middle School  
Activity: PA Friends of Agriculture Foundation  
Dates: June 25 – 29, 2023  
Location: State College, PA  
Estimated Cost: \$201.09

Name: Hannah Hamilton, AP Biology Teacher – High School  
Activity: 2023 Walton APSI Event 2 – AP Biology  
Dates: June 26 – 29, 2023  
Location: Virtual  
Estimated Cost: \$775.00

Names: Linda Diesing, Catherine Gannon, Pamela Guenther, Danielle Humphreys and Genevieve Rae

Assignment & Bldg: Reading Intervention Teachers – McMurray Elementary

Activity: Just Words – Reading Intervention Training

Dates: July 19, 2023 (Diesing)  
July 24, 2023 (Guenther, Humphreys, and Gannon)  
August 9, 2023 (Rae)

Location: Virtual one day training per teacher

Estimated Cost: \$1,565.00

  

Name: Tara Rebar, Eighth Grade Math Teacher – Middle School

Activity: Keystone Item Data Reviews for Algebra 1

Dates: September 6 – 7, 2023

Location: Harrisburg, PA

Estimated Cost: \$300.00

  

Name: Kristen Scaglione, Reading and Gifted Teacher – Middle School

Activity: Keys to Comprehension – ELA Grades 3-8  
Reading Achievement Center, Allegheny Intermediate Unit

Dates: October 5, 2023, November 1, 2023, January 9, 2024 and February 7, 2024

Location: Homestead, PA

Estimated Cost: \$300.00

  

Name: Brian Geyer, Athletic Director – High School

Activity: 54<sup>th</sup> National Athletic Directors Conference hosted by  
National Interscholastic Athletic Administrators Association (NIAAA)

Dates: December 15 – 19, 2023

Location: Orlando, FL

Estimated Cost: \$1,790.68

**MOTION:**

Mr. Dunleavy moved for approval of Professional Conferences, Trainings and Trips recommendation item 1, seconded by Mrs. Grossman.

**MOTION CARRIED**

(6-0)

## VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

**RECOMMENDATION:** Consider a motion to approve the Educational Programs and Student Activities subject to cancelation or change by the Superintendent for health and safety reasons as follows:

1. Approve the following **fundraising** activities:

Organization: Dance Boosters – High School  
Purpose: Team Expenses  
Dates: July 30 – August 14, 2023  
Location: Community  
Activity: Give Butter Online Donation

Organization: Girls Golf Boosters – High School  
Purpose: Team Expenses  
Dates: August 1, 2023  
Location: Community  
Activity: Football Pool

Organization: Soccer Boosters – High School  
Purpose: Team Expenses  
Dates: August 20, 2023  
Location: Century Sports and Bruster’s Ice Cream  
Activity: Car Wash

Organization: Soccer Boosters – High School  
Purpose: Team Expenses  
Dates: August 24 – September 9, 2023  
Location: Community  
Activity: Meat Raffle

Organization: Dance Boosters – High School  
Purpose: Team Expenses  
Dates: August 26, 2023  
Location: Bruster’s Ice Cream  
Activity: Car Wash

Organization: Dance Boosters – High School  
Purpose: Team Expenses  
Dates: September 20, 2023  
Location: High School  
Activity: Homecoming P-Rade

Organization: Soccer Boosters – High School  
Purpose: Team Expenses  
Dates: September 22 – October 22, 2023  
Location: Community  
Activity: Snap Raise

Organization: Big Red Wrestling Boosters – High School  
Purpose: Team Expenses  
Dates: October 14, 2023  
Location: Victory Hills Golf Course  
Activity: Golf Outing

Organization: Soccer Boosters – High School  
Purpose: Team Expenses  
Dates: October 23 – November 6, 2023  
Location: Community  
Activity: Cookie Dough Sale

Organization: Thespian Backers Boosters – High School  
Purpose: Group Expenses  
Dates: November 4 – 18, 2023  
Location: Community  
Activity: Krispy Kreme Donut Sale

Organization: Thespian Backers Boosters – High School  
Purpose: Group Expenses  
Dates: January 27 – February 10, 2024  
Location: Community  
Activity: Krispy Kreme Donut Sale

2. Approve the following **student trip:** (attachment)

Organization: Music Department – High School  
Advisor: Ryan Perrotte, Stephen McGough and David Young  
Event: Performance/Workshops at Theme Parks  
Dates: February 14 – 18, 2024  
Location: Orlando, FL  
Est. Cost to Dist.: \$900.00

3. Approve the following **student trip solicitation:** (attachment)

Sponsor: Beth Wilmus, Spanish Teacher – High School  
Event: Trip to Spain, France, Italy, and Switzerland  
Date of Departure: Summer 2024

**MOTION:**

Mr. Dunleavy moved for approval of Educational Programs and Student Activities recommendation items 1 and 3, seconded by Mrs. Grossman.

**MOTION CARRIED**

(6-0)

**VIII. OTHER**

**RECOMMENDATION:** Consider a motion to approve other recommendations as follows:

1. Accept a \$1,000 donation from Alexander J. Skroupa to Peters Township School District for the High School Choral Program.
2. Accept a \$200 donation from A. Dane Skroupa and Gayla M. Skroupa to Peters Township School District for the High School Choral Program.
3. Authorize the Administration to make applications and receive approval for Federal, State and Local Grants for the 2023–24 school year.
4. Approve Washington Financial Bank as the Peters Township School District depository for the 2023–24 school year.
5. Place the School Leaders Legal Liability Insurance Policy (E&O) effective July 1, 2023 – June 30, 2024 with Wright Specialty Insurance for \$30,628.00. This policy has a \$1,000,000 per claim limit with a \$50,000 deductible. The 2022–23 premium was \$31,199.00.
6. Place the School Leaders Excess Liability Insurance Policy (Umbrella) effective July 1, 2023 – June 30, 2024 with Wright Specialty Insurance for \$12,552.00. This policy has a \$10,000,000 claim limit in effect following coverage from other policies. The 2022–23 premium was \$13,734.00.
7. Place the Property/Liability Insurance Policy effective July 1, 2023 – June 30, 2024 with Wright Specialty Insurance for \$180,308.00. The 2022–23 premium was \$161,014.00.
8. Place the Worker Compensation Insurance Policy effective July 1, 2023 – June 30, 2024 with Eastern Alliance for \$153,999.00. The 2022–23 premium was \$203,961.00.
9. Place the Automobile Insurance Policy effective July 1, 2023 – June 30, 2024 with Wright Specialty Insurance for \$28,745.00. The 2022–23 premium was \$30,790.00.
10. Place the Cyber Insurance Policy effective July 1, 2023 – June 30, 2024 with ACE American Insurance Company - Chubb for \$24,066.00. The 2022–23 premium was \$24,267.00.

11. Approve the Wilson Foundations Training (Multi-Sensory Structured Literacy) for the Intervention Teachers at Pleasant Valley and Bower Hill Elementary Schools at a cost of \$3,197.40 for the 2023–24 school year.
12. Approve the Lease Agreement with The Wilson Group for 60 months to replace the District copier and partial printer fleet on terms and conditions approved by the Solicitor. This Agreement is in accordance with COSTARS contract #001039. (attachment)
13. Approve the Memorandum of Understanding Between Peters Township Police Department and the Peters Township School District on terms and conditions approved by the Solicitor. (attachment)
14. Approve an Agreement with the Intermediate Unit 1 to provide Title I nonpublic school services for three (3) years (2023–24, 2024–25, 2025–26) with an annual renewal based on each year's Title 1 allocation. (attachment)
15. Approve an Agreement between Allegheny Intermediate Unit d/b/a Waterfront Learning Services and Peters Township School District, for virtual education courses for the 2023–24 school year, on terms and conditions approved by the Solicitor. (attachment)
16. Approve an Educational Services Agreement between Allegheny Intermediate Unit 3 and Peters Township School District for services and programs for the 2023–24 school year. (attachment)
17. Approve a Concurrent Enrollment Agreement between Carlow University and Peters Township School District on terms and conditions approved by the Solicitor. (attachment)
18. Approve a one (1) year subscription renewal of the Instructure Canvas Cloud Learning Management System at a cost of \$33,183.00. (attachment)
19. Approve a one (1) year subscription renewal of the Kami Online Assessment tool at a cost of \$12,000.00. (attachment)
20. Approve a one (1) year subscription renewal of the Securly Classroom Management and Device Filtering system at a cost of \$41,097.50. (attachment)
21. Approve a one (1) year subscription renewal of the Respondus Lockdown Browser Assessment Security system at a cost of \$3,445.00. (attachment)
22. Approve the purchase of 1,500 feet of fiber optic cable, one (1) wall mounted fiber optic termination panel, termination services, and testing services for the fiber optic at the stadium from Dagostino Electronic Services at cost of \$9,540.00. Items will be purchased from the COSTARS 3 003-E22-551 contract. (attachment)
23. Approve the Athletic/Activity Fees for the 2023–24 school year, which have not changed from 2022–23 school year. (attachment)



24. Approve the Officials' Event rates for the 2023–24 school year, which have increased from 2022–23 school year. (attachment)
25. Approve the Game Worker rates for the 2023–24 school year, which have not changed from 2022–23 school year. (attachment)
26. Approve the Event Security rates for the 2023–24 school year, which have not changed from 2022–23 school year. (attachment)
27. Award the District Food Service Contract to The Nutrition Group for one (1) year with the option to renew for four (4) subsequent years. (attachment)
28. Approve the purchase of six (6) 12 ft. folding cafeteria tables with attached benches, manufactured by KI, from Franklin Interiors in the amount of \$10,146.00 for Bower Hill Elementary School.
29. Approve the public auction of the 2008 Thomas Freightliner School Bus with 422 Sales.
30. Approve the public auction of the 2003 Ford Ranger with 422 Sales.
31. Approve a settlement for Student 22-23-03 on terms and conditions approved by the Solicitor.
32. Approve the administration of the 2023 Pennsylvania Youth Survey (PAYS) for students in grades 6, 8, 10 and 12. (attachment)
33. Approve an Agreement with Crossroads Speech & Hearing, Inc. and Peters Township School District for speech-language therapy services from August 2023 through June 2025, on terms and conditions approved by the Solicitor. This service will be utilized on an as-needed basis. (attachment)

**MOTION:**

Mr. Dunleavy moved for approval of Other recommendation items 1 through 33, seconded by Mrs. Grossman.

Comment: Mrs. Anderson asked if there would be any changes in the cafeteria with the new food service management company. Mr. Brad Rau answered that there would be no noticeable changes, and any changes would be managerial and reporting. Mr. Brad Rau stated that property insurance increased due to an increase in property value, but the District was able to significantly decrease workers compensation by getting quotes from four different providers. Workers compensation also decrease from the District implanting workers safety programs, decreasing our mod rate.

**MOTION CARRIED**

(6-0)

## BOARD INFORMATION

Mrs. Grossman reported on the Food Service Fund Performance. Mrs. Grossman stated for the 2022-2023 school year, we project a net profit greater than \$250k. This net profit includes Supply Chain Assistance grants of \$107,494. These grants are not expected for the 2023-2024 school year. Lunch participation increased by 30,000 lunches served, compared to the non-covid year of 2018-2019. The increased participation resulted in increased paid lunch revenue by \$117,000 and as well as ala carte sales increase by \$91,000. Compared to 2018-2019, net profit increased from \$27,846 to at least \$250,000, or an increase of \$222,154. The net profit in the Food Service Fund will be reinvested into the cafeterias and kitchens through replacing aging equipment.

Mrs. Bowman shared that that she participated in reviews of the student engineering projects. She was thoroughly impressed at some of the students' projects. Mrs. Bowman also shared that she went to College Park, Maryland to judge National History Day and was blown away by the research projects completed by students.

## PUBLIC COMMENT ON AGENDA ITEMS ONLY

## SOLICITOR'S REPORT

Ms. Jocelyn Kramer shared with the board that she and her colleagues presented at the Annual Samuel Francis Law Symposium in the previous week.

## CORRESPONDENCE AND MATTERS OF INFORMATION

### July Board Meeting:

No meetings have been scheduled at this time.

### August Board Meeting:

Monday, August 21, 2023 at 7:30 p.m.      Regular Board Meeting

## MOTION TO ADJOURN

Mrs. Bowman moved for adjournment at 8:12 p.m., seconded by Mr. Dunleavy.

**MOTION CARRIED  
(6-0)**

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Board Secretary

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Board President